Control Equipment Limited
Spares Ordering Checklist

1.0 Installed Equipment Details

Company Name	Contact Name	Telephone No	Fax No

To order spares, upgrades or additional items, we need to know the details of all Control Equipment manufactured items on site.

2.0 Existing System Details

	Item Description	Quantity	Hardware	Software
1				
2				
3				
4				
5				

Examples:

	Nexus PanelMotherboard	1		
	Nexus Display	1		

3.0 New Equipment Required

	Item Description	Quantity	Order Code	Price
1				
2				
3				
4				
5				

Example:

	Nexus LCD Repeater	1	2500/834	£342.00

Other Information